

Present: Chairman A. Raymond Randall, Jr., Selectman Mark W. Lynch, Selectman Jeffrey D. Jones, Town Administrator Brendhan Zubricki, Selectmen's Assistant Pamela J. Witham, and Gloucester Daily Times Reporter Amanda Flitter.

Chairman Randall called the meeting to order at 6:30 p.m. in the Teacher's Lounge at the Essex Elementary School on Story Street and announced that the Board would hear Public Comment. No one offered any comments.

Mr. Zubricki presented his Town Administrator's Report for the period covering October 18th through October 31st, 2008, regarding the following items:

Discussion Relative to Recreation Department: Mr. Zubricki reminded the Selectmen that the creation of a Recreation Department had been suggested by the Youth Commission Chairman at the last Selectmen's meeting and asked if the Selectmen were interested in discussing the idea further. The Selectmen were in favor of reviewing the concept of a joint recreation department further with the Town of Manchester. Mr. Zubricki and Chairman Randall will bring up the topic at the next joint roundtable meeting.

Recommendation for Subdivision Consultant: Mr. Zubricki reported that the Conomo Point RFP Sub-Committee originally selected two companies as consultant finalists. After interviewing both companies and checking references, the Sub-Committee and the Conomo Point Planning Committee would like to recommend that the contract be awarded to the Horsley Witten Group. The Board agreed that Horsley Witten is the best selection and a motion was made, seconded, and unanimously Voted to award the contract to Horsley Witten pending approval of funding for the project at the Special Town Meeting following tonight's Selectmen's meeting.

Clammers' Beach Recreational Activities: Recently, a letter was sent to the Selectmen expressing concerns over safety issues resulting from heavy traffic at Clammers' Beach on Conomo Point by swimmers, kayakers, and boat launchers. The Selectmen asked Mr. Zubricki to ask the President of the Conomo Point Association if any other people at the Point shared those concerns.

Community Preservation Committee: Mr. Zubricki reported that the Town Treasurer and Finance Committee member Richard Ross are willing to serve on the Community Preservation Committee. Other members of the Committee will include Stephan Gersh appointed by the Conservation Committee, Paul Goodwin, Diane Polley appointed by the Housing Authority, Kurt Wilhelm appointed by the Essex Historical Commission, and Susan Robinson appointed by the Planning Board. A motion was made, seconded, and unanimously Voted to appoint Virginia Boutchie and Richard Ross to the Community Preservation Committee and the Selectmen signed the appointment cards.

In other business, a motion was made, seconded, and unanimously Voted to approve and sign the weekly warrant in the amount of \$72,043.82.

A motion was made, seconded, and unanimously Voted to approve and sign the minutes for the October 20th, 2008, Selectmen's Open Meeting.

A motion was made, seconded, and unanimously Voted to approve and sign the State standard contract form for the FY09 Local and Regional Cultural Council Allocation and Distribution in the amount of \$4,300.

A motion was made, seconded, and unanimously Voted to approve the Chairman's signature on the Contractor Authorized Signatory Listing for the Fire Fighting Equipment Grant Program authorizing Chief Carter to sign for the Fire Department.

The Selectmen signed a thank-you letter to Sally Dort regarding her contribution to the Council on Aging.

The Selectmen reviewed a letter from Edwin Richter who lives on Town Farm Road regarding poor drainage in a field on Conomo Point Road. The Selectmen asked Mr. Zubricki to refer the matter to Paul Goodwin at the BPW.

A motion was made, seconded, and unanimously Voted to approve the Essex Youth Commission's belated request to use Town Hall Grounds for its Halloween Festival that occurred on Friday, October 31, 2008. A motion was also made, seconded, and unanimously Voted to approve the Essex Youth Commission's request to pass over Town roads during the Halloween Festival Parade last Friday, October 31, 2008 between the hours of approximately 4:00 p.m. to 5:00 p.m.

The Selectmen reviewed a letter from Lawrence D. Woodman requesting permission to close Woodman's Restaurant for cleaning and repairs on January 12, 13, 14 and 15, 2009. A motion was made, seconded, and unanimously Voted to approve the request.

A motion was made, seconded, and unanimously Voted to approve the Chairman's signature on a Statement of Support for the Guard and Reserve.

A motion was made, seconded, and unanimously Voted to approve the following One-Day Wine and Malt Licenses:

- The Essex Historical Society and Shipbuilding Museum for use on Friday, October 24, 2008 between the hours of 7:00 and 10:00 p.m. within the confines of the Waterline Center at 66 Main Street.
- The Essex Historical Society and Shipbuilding Museum for use on Saturday, November 29, 2008 between the hours of 5:00 and 11:00 p.m. within the confines of the Waterline Center at 66 Main Street.

The Selectmen were reminded that the Essex Division of the Cape Ann Chamber of Commerce will meet on Thursday, November 6th, 2008 at 8:00 a.m. at Tom Shea's restaurant. Mr. Zubricki and Mr. Lynch will attend.

Chairman Randall asked the Town Accountant and the Finance Committee to study further whether Town boards and departments should be directed to adopt a conservative approach to spending. If any substantive reasons for that approach are found, the Selectmen would like to consider those reasons first.

Mr. Zubricki handed out the motions to be made at the Special Town Meeting.

A motion was made, seconded, and unanimously Voted to adjourn the Selectmen's meeting to the Special Town Meeting at 7:00 p.m.

The Selectmen attended and participated in the Special Town Meeting beginning at 7:30 p.m. and reconvened in the Teacher's Lounge at approximately 8:40 p.m. Mr. Zubricki and Rolf Madsen, Chair of the Conomo Point Planning Committee were also present. The Board discussed with Mr. Madsen his general thought regarding the future business of the Committee and the future potential dialogue between Town officials and the Conomo Point tenants.

There being no other business before the Board, a motion was made, seconded, and unanimously Voted to adjourn the meeting at 8:55 p.m.

Prepared by: _____
Pamela J. Witham

Attested by: _____
Jeffrey D. Jones